

**IDAHO BOARD OF MASSAGE THERAPY**  
**Idaho Division of Occupational and Professional Licenses**  
11351 W. Chinden Blvd., Bldg. #6, P.O. Box 83720  
Boise, ID 83720-0063

**CONFERENCE CALL AGENDA**

**3/8/2021**

**Board Members**

**JUSTIN KOBBE SOLACE - CHAIR**  
**MARY JO WHITE, D.C.**  
**RIKI NAGLE-KER**  
**CARLA A STEEN**

**Staff**

**RUSSELL BARRON, Division Administrator**  
**DAWN HALL, Section Chief**  
**NICHOLAS KREMA, General Counsel**  
**JULIE EAVENSON, Licensing Group Manager**  
**LORI PEEL, Investigative Unit Manager**  
**GREG FLOYD, Financial Unit Manager**  
**TIM FROST, Regulatory Affairs Manager**  
**ERIC NELSON, Board Prosecutor**  
**CESLEY METCALFE, Team Lead**  
**CANDACE VILLARREAL, Board Specialist**

**9:30 AM MST Roll Call**

**Approval of Minutes [1/11/2021](#) [Action Item]**

**Investigations and Discipline:**

1. [Complaint Memorandum](#)  
Executive Session: [Action Item]\*
2. Investigative Cases for Board Determination [Action Item]
3. Discipline [Action Item]

**Division Business:**

1. Laws and Rules [Action Item]
2. [Financial Report](#)
3. To Do List
4. Set Next Meeting Date - May 10, 2021 at 9:30 AM MST [Action Item]

**Board Business:**

1. Public Comment [Action Item]
2. Review Application Process [Action Item]
3. Review CEU Approval Application [Action Item]
4. Conference Updates and Attendance [Action Item]
5. Correspondence [Action Item]  
Executive Session: [Action Item]\*
6. Application Review [Action Item]

**Approximate Adjournment 12:30 PM MST**

\*Note: Executive Session under Idaho Code 74-206(1)(d) to discuss documents that are exempt from disclosure pursuant to Idaho Code 74-106(9) to be held as may be appropriate.

\*\*Note: Executive Session under Idaho Code 74-206(1)(f) to discuss pending litigation or controversies not yet litigated but imminently likely to be litigated to be held as may be appropriate.

Times are approximate. The order in which items appear on the agenda is subject to change without further notice.

For more information please contact [CANDACE VILLARREAL](#) - (208) 334-3233 or [mas@ibol.idaho.gov](mailto:mas@ibol.idaho.gov)

This is a public meeting. Seating capacity is limited due to the social distancing protocols implemented during the COVID-19 Pandemic. If you have comments or questions for the board, please email those to the specialist by March 3, 2021 at 4:00 PM MST for inclusion in the meeting discussion. Thank you.

The public is encouraged to attend via WebEx or telephonically with the information provided below:

[Meeting link](#)

**Meeting number:** 177 775 3400

**Password :** MAS0308

**Join by Phone:** 1-415-655-0001

**Access code:** 177 775 3400